



Health & Safety Officer

Hours per week



Flexible: 2 -8 hours per month

Location



Include.org is a vibrant new charity based in Redhill, Surrey. Volunteers would need occasionally to attend rehearsals at Redhill Baptist Church on Wednesday evenings

We are looking for proactive, reliable and committed people to join us in making a real difference to the lives of people with communication challenges.

Description



The Include Choir is made up of people with and understanding and speaking difficulties – we aim to reduce social isolation and improve communication for all.

This role would suit anyone **who is interested in reducing risk, developing transferable skills or using existing health & safety knowledge to benefit others**. Your role is to work with the Choir Director, Executive Committee and Choir members to ensure robust (and easily understandable) health and safety policy and risk assessments for regular activities, and performances.

This opportunity will assist you in developing:

- Knowledge of charity and business processes
- Problem solving
- Inclusive communication skills
- Team-working
- Marketable and transferable skills



Communication Disability Awareness training will be provided as part of the induction. Regular supervision and out of pocket expenses will also be provided.

What do you need for this role?

Essential: An inclusive attitude, ability to prioritise and multitask, time management skills, some understanding of policy and procedure willingness to learn, sense of humour, ability to plan and work independently

Desirable: Experience in health and safety or other risk management related work, experience of working with people with learning or communication disabilities, good communication skills

About you



www.include.org



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www.facebook.com/includechoir/



[@includeorg](https://twitter.com/includeorg)



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