



## Media / PR Assistant

### Hours per week



2-8 hours per month (flexible)

Include.org is a vibrant new charity based in Redhill, Surrey. Aside from initial visits, and attending occasional performances (to be discussed) this role can involve working from home.

### Location



We are looking for proactive, imaginative and committed people to join us in making a real difference to the lives of people with communication challenges.

### Description



The Include Choir is made up of people with and without learning or communication disabilities – we aim to reduce social isolation and improve communication for all.

This role is **ideal for any aspiring writers** or someone with an **interest or experience in media / PR**. This flexible role gives insight into the challenges of media strategy and opportunity for volunteers to use their talents across a variety of platforms.

You will have the opportunity to help develop and implement media strategy for the charity. There will also be the chance to write blogs or articles for local and National organisations

#### This opportunity will help you develop:

- Problem solving/Creativity
- Insight into charity media strategy
- Disability awareness
- Project development and management skills
- Leadership skills
- Journalism skills



**Communication Disability Awareness training** will be provided as part of the induction. Regular supervision and out of pocket expenses will also be provided.

### About you



#### What do you need for this role?

**Essential:** An inclusive attitude, enthusiasm, ability to prioritise and multitask, time management skills, sense of humour, ability to plan and work independently, good English language skills

**Desirable:** Experience in writing to deadlines, experience in working with people with learning or communication disabilities, understanding of Disability Rights



[www.include.org](http://www.include.org)



[includechoir@include.org](mailto:includechoir@include.org)



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