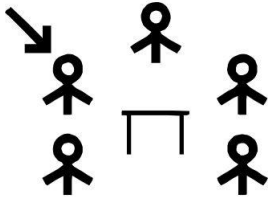
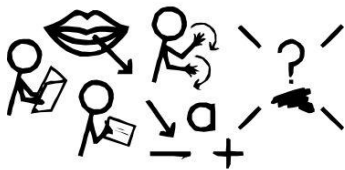


Board of Trustees: Trustee Representative for People with Understanding or Speaking Difficulties



Job Description

What does the **Trustee Rep** have to do?



The **Trustee Rep** should have personal experience of living with understanding or speaking difficulties



The **Trustee Rep** should help the Trustees get things right for people with understanding and speaking difficulties



The **Trustee Rep** should go to at least **4 meetings** each year (these may be in London)



The **Trustee Rep** should tell the other Trustees about any **ideas** for the organisation



The **Trustee Rep** should tell the Trustees **what they think** about what they talk about in the meeting, and remind them that they need to make information clear and accessible.



The **Trustee Rep** should **look at documents** from Include.org, and say if they are easy to understand



The **Trustee Rep** should give a **short report** for the Annual General Meeting (with support if needed)



The **Trustee Rep** might be asked to **talk to other people** about Include.org

How will we support you?



We will give you **money for travel** for meetings (expenses)



We will make documents like minutes and agendas as **accessible (easy to understand)** as possible



We will employ a **Graphic Facilitator** to help you understand and follow what we talk about in meetings



If you are interested in this job please email info@include.org or call Alix Lewer, Director, on 07446 897835 for a chat