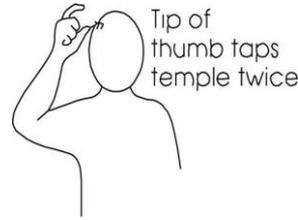




# Annual General Meeting & Annual Review



# Hello from the Trustees



Derek Hill  
Trustee



Faisal Osman  
Trustee  
*(apologies)*



Claire Dawson  
Trustee



Gemma Haley  
Trustee  
*(via Skype)*



Nigel Leach  
Treasurer



*Andrea Wiggins*  
*Trustee*

*Stepped Down Aug 2019*



Link between Choir & Trustees

# Steering Group

# Other Important People



Hannah Evans  
Members Rep



Susi Barran  
Assistant Choir Director



Penny Sims  
Choir Coordinator



Alix Lewer  
Founding Director

# The Volunteer Team

*Thank you to all our 'on the night' volunteers  
who make the choir possible!*



# Minutes of last year's AGM



Sent out via Email  
No issues raised



# Trustees' Annual Report

- Submitted to The Charity Commission



What do we do?



Why do we do it?



Who checks we're doing it right?



Are we looking after the money?



# What do we do?



- We run Include Choir sessions (44-46 a year) workshops and performances (12-24 a year!)



- We provide training and teaching about inclusive communication



- We also provide music and communication sessions for other organisations



# Why do we do it?



- To provide inclusive social and musical opportunities for people with understanding and speaking difficulties



- to raise awareness of communication needs and teach inclusive communication skills



- To reduce isolation & discrimination, and break down barriers



# Who checks?

- It is the job of the Trustees to make sure we are helping people with understanding and speaking difficulties



- They make sure we follow the law for charities and doing everything properly

Questions



1. What do you think about it?

Good

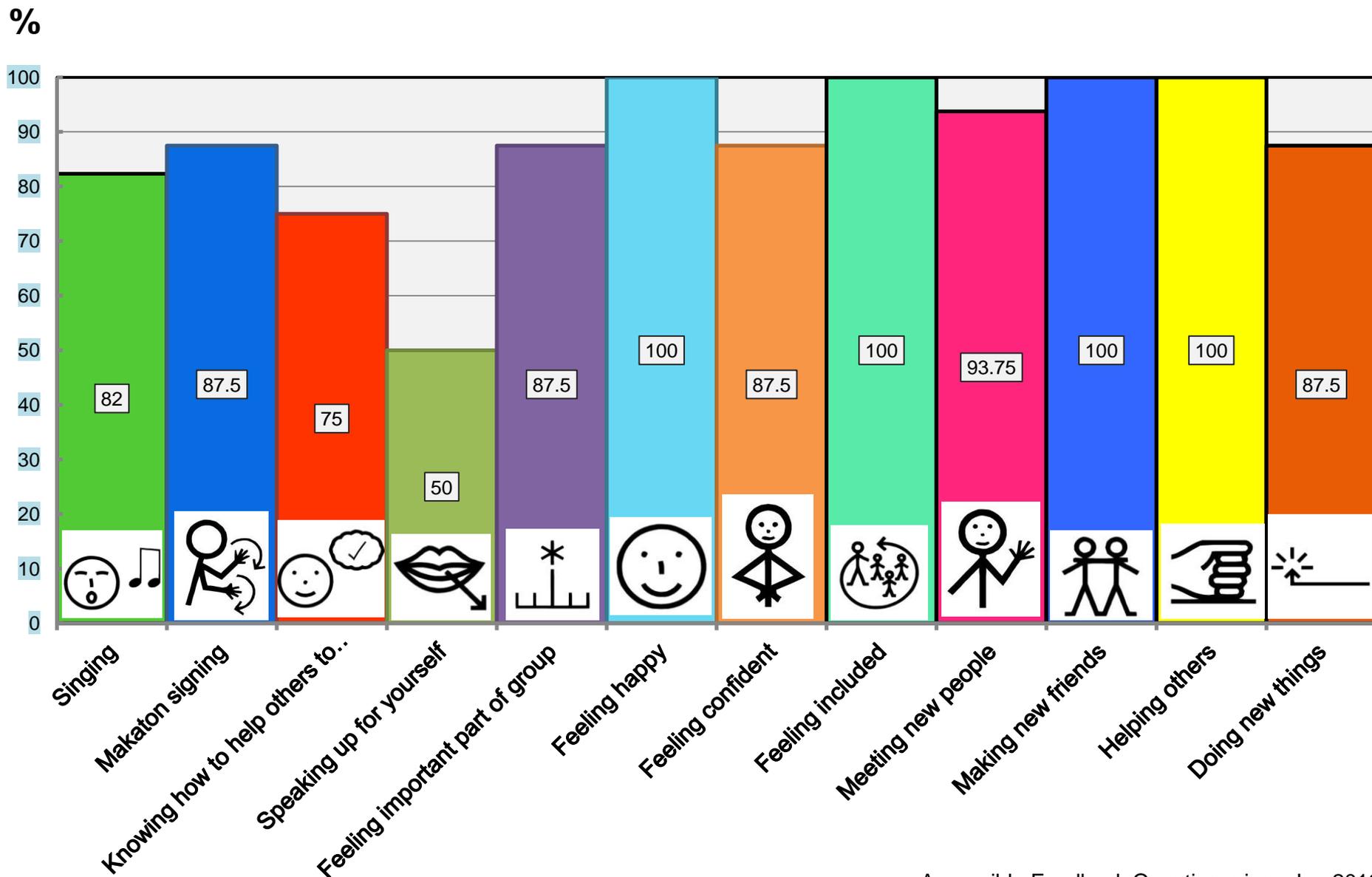
Bad

Not sure



- **We ask you!**

# You told us The Include Choir helps you:



# Are we looking after the money?

## Treasurer's Report



- Complete record of accounts for 2018-2019 (April – April)
- Compiled by Treasurer - Nigel Leach
- Independently Audited by David Wheeler of Cheeld Wheeler & Co - Accountants

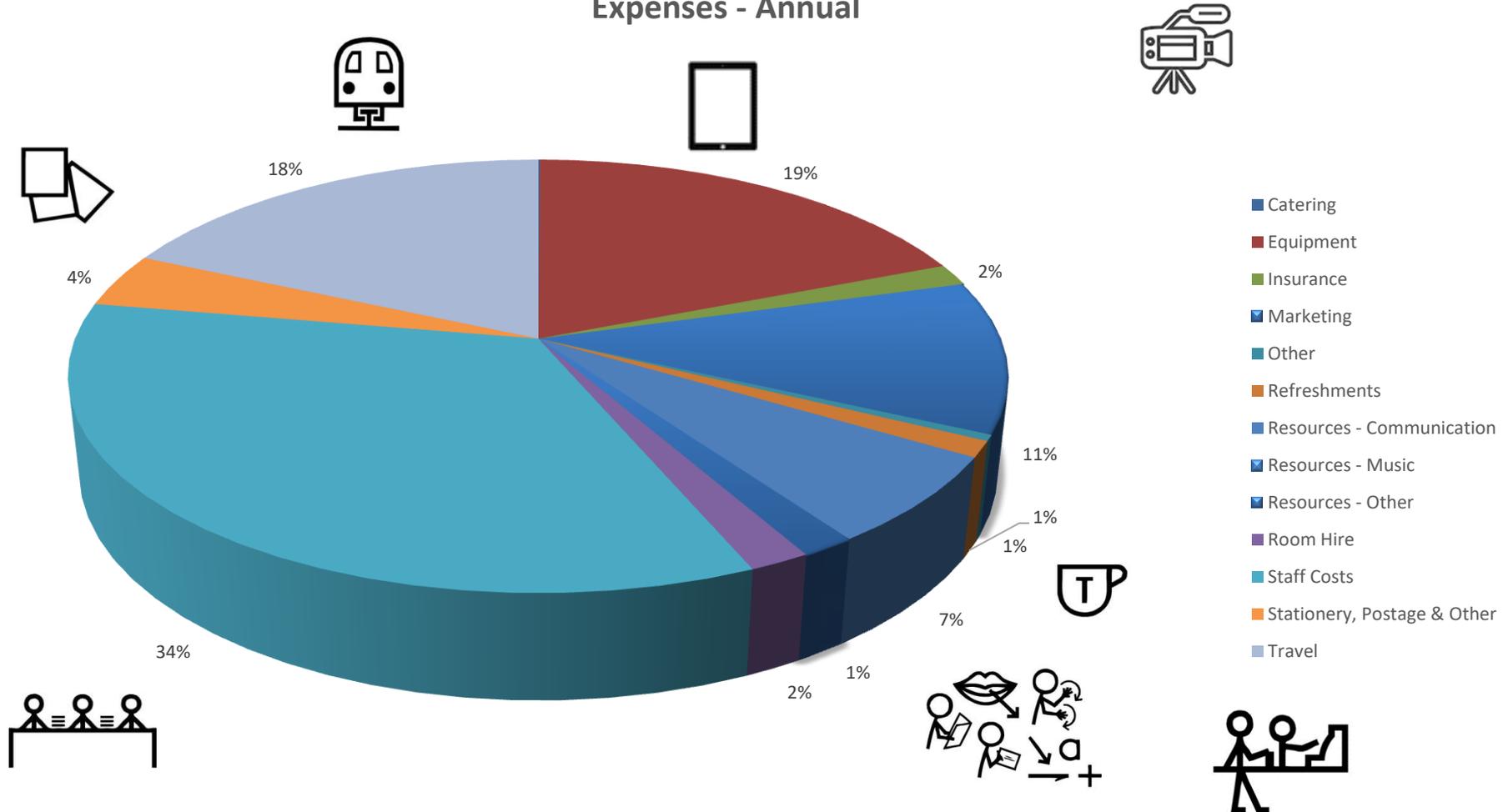


THE INCLUDE PROJECT CIO  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD ENDED 31 MARCH 2019

		Unrestricted fund £	Restricted fund £	31.3.19 Total funds £
<b>INCOME</b>	<b>Notes</b>			
Grants	2	-	13,282	13,282
Donations and legacies		8,759	-	8,759
Performance and workshops		1,513	-	1,513
Membership fees		1,566	-	1,566
Sundry income		305	-	305
<b>TOTAL INCOME</b>		<b>12,143</b>	<b>13,282</b>	<b>25,425</b>
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Rehearsals and Performances	3	818	5,512	6,330
Support costs	4	1,005	-	1,005
Governance costs	5	681	817	1,498
<b>TOTAL EXPENDITURE</b>		<b>2,504</b>	<b>6,329</b>	<b>8,833</b>
Transfer from unincorporated organisation	6	9,248	3,267	12,515
<b>NET INCOME</b>		<b>18,887</b>	<b>10,220</b>	<b>29,107</b>
<b>RECONCILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>		-	-	-
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>£18,887</b>	<b>£10,220</b>	<b>£29,107</b>

# How much money did we spend this year - and what did we spend it on?

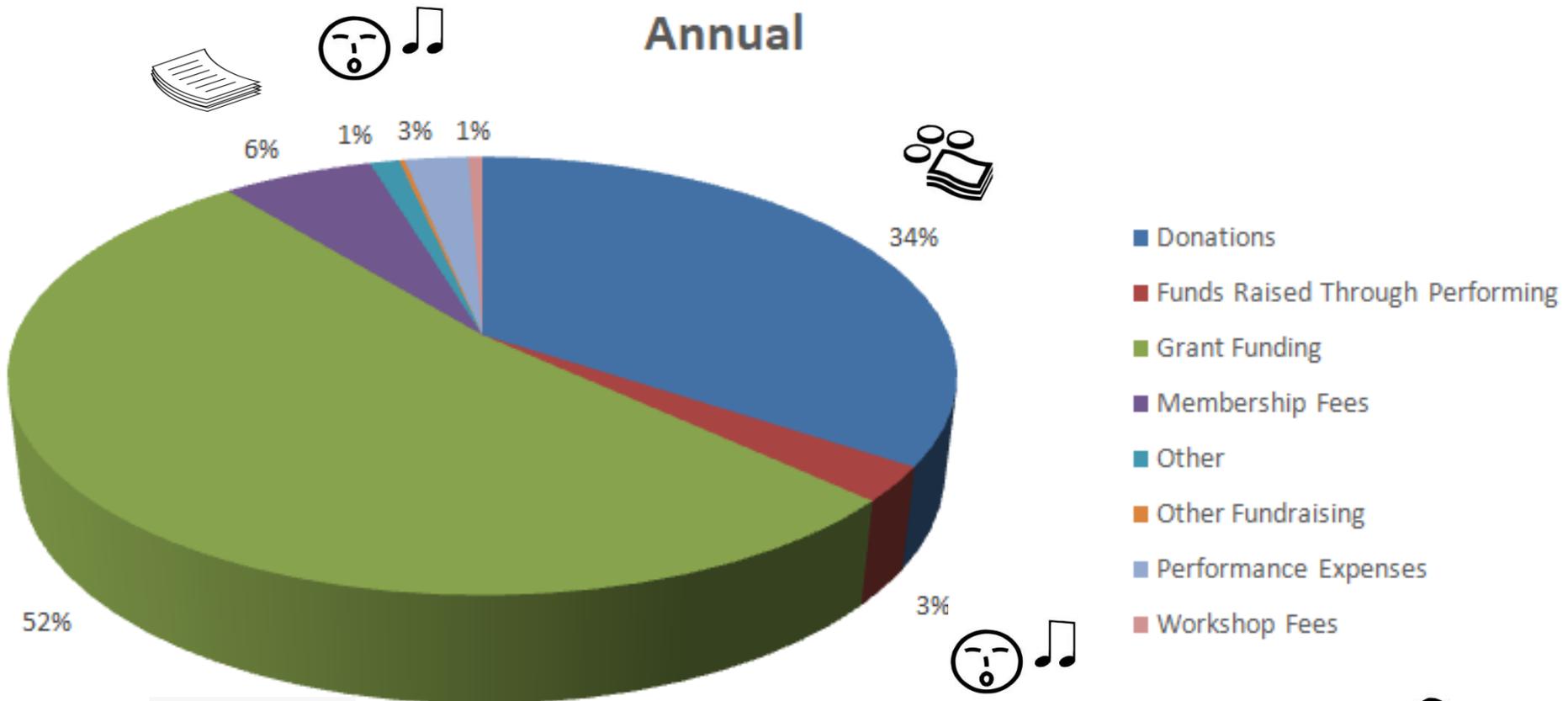
Expenses - Annual



# Income

## What money have we earned or been given

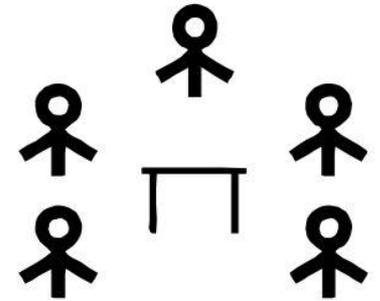
### Annual



# Election of Trustees

- Each year, Trustees may leave the Board (stand down) and new people may say that they would like to join the Board
- This year, **Andrea Wiggins** left the Board
- **Gemma Haley** joined the Board January 28<sup>th</sup> 2019- her appointment is formally ratified here

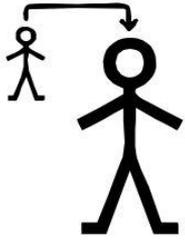




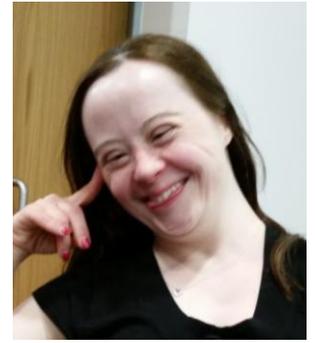
## Steering Group

- The Steering group help us listen to feedback and make changes to the choir
- The newsletter was their idea (and Sofia's!)

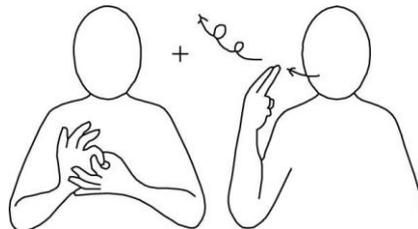
We are not having elections for the steering group this term



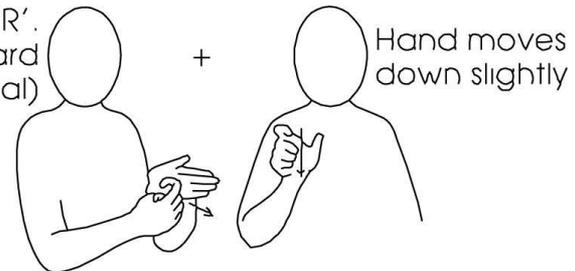
# Members' Rep



- Gathers feedback from the choir
- This is to try and make sure we are running the choir the right way for people with disabilities
- Would anyone like to help Hannah in this role?



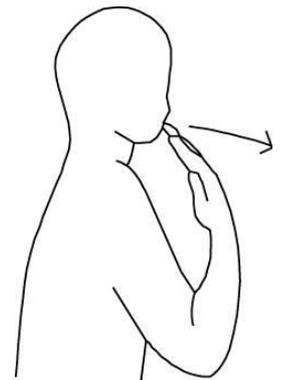
Fingerspell 'R'.  
Sign moves forward  
(directional)



Hand moves  
down slightly

# More Thank Yous to:

- Trustees/ Previous Committee Members
- New members
- St John's Church
- Sue & The Include Choir Band
- The staff team – Susi & Penny
- And to all the choir members for making The Include Choir such a wonderful group



# And of course Thank you to our funders!

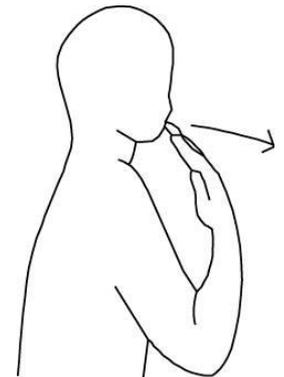
money raised by  
health**Sound**  
through

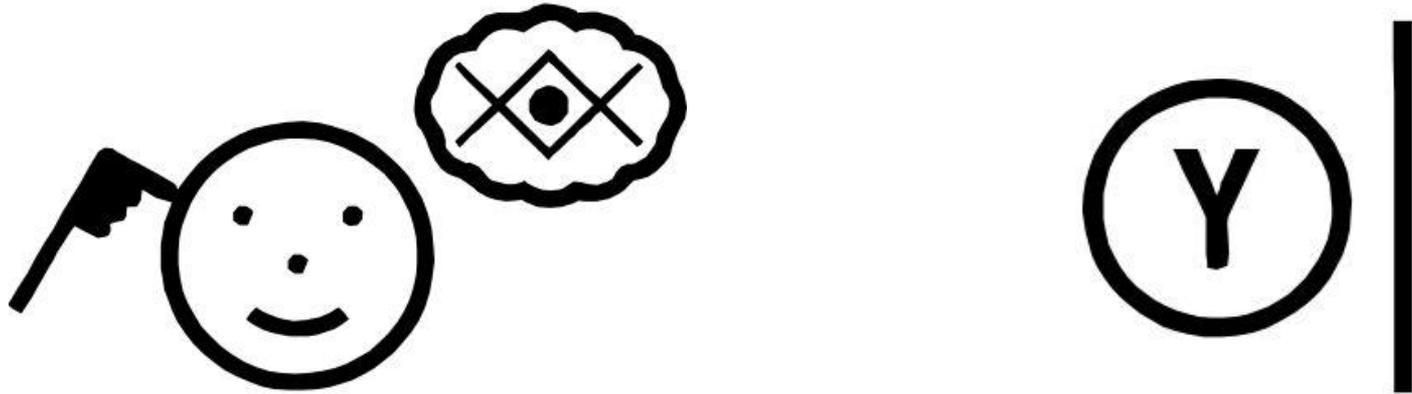


Funded by



**Community  
Foundation**  
for Surrey





**So what did we get up  
to last year?**

**2018**

**2019**



# Highlights



**Include Choir 2<sup>nd</sup> Birthday**





# Highlights



Sunshine Sign & Sing





# Highlights



## Westminster Abbey





# Highlights

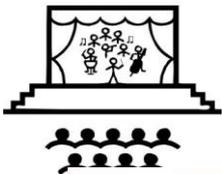


Godstonebury



September

1	2	3	4			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



# Highlights



## World Singing Day 2018

October

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



# Highlights





# Highlights



Civic Service 2018





# Highlights



Christmas Party



December

	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



# Highlights



Teaching Signs at The Barbican



February

	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				



# Highlights



**National Mental Capacity Action Day 2019  
Royal College of Nursing**





# Highlights



**Stay Up Late Conference**



March						
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

# What about this year?



# We have an ambassador!

2019



**Neil Munday of  
Susy FM Radio**



**As well as our Patron  
Baroness Ilora Finlay of Llandaff**

# Awards

2019



**We have won 2 Mayor's Awards  
(2<sup>nd</sup> year running!)**

# We won a National Award!

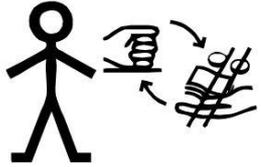
2019



Recognising the work we do to support people and raise awareness of understanding and speaking difficulties



# So what next?

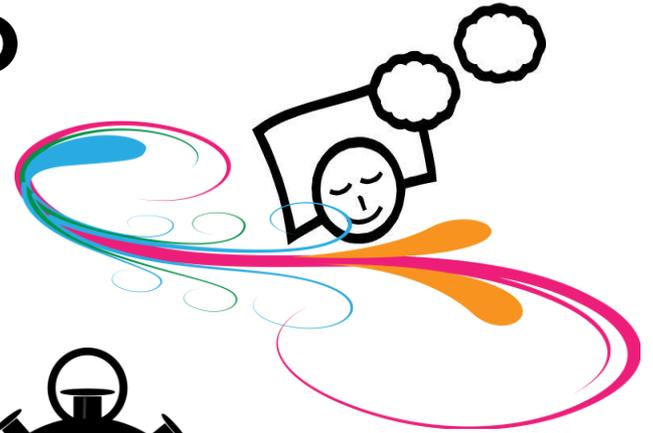


- Fundraising!
- Volunteer Support Coordinator
- MCA Song Training (E-Learning)
- 'Friends of Include' Scheme
- More Include Choirs.....?



# So many exciting things to look forward to

- We have 'A Million Dreams'



- So 'Don't Stop us Now'!



- Thank you for for being part of





**2018**

**2019**

Money Money Money (chorus)  
 Sub: index and thumb together  
 Little finger edge of flat hands move down chest  
 In the rich man's  
 Sub: index and thumb together  
 Little finger edge of flat hands move down chest  
 In the rich man's  
 If I had a million dollars I could do  
 Little finger edge of flat hands move down chest  
 In the rich man's world!

AGM 2019 Agenda

1.	Chairman's Report
2.	Financials
3.	Minutes
4.	AOB
5.	Electing Trustees
6.	Resolutions
	General
	No other business
	Nominations
	Highlights
	What's next?
	AOB
2020	Date of next AGM

The Include Project - Registered Charity



**[www.include.org](http://www.include.org)**



**[includechoir@include.org](mailto:includechoir@include.org)**



**[www.facebook.com/includechoir/](http://www.facebook.com/includechoir/)**



**[@includeorg](https://twitter.com/includeorg)**



**[www.youtube.com/c/theincludechoir](http://www.youtube.com/c/theincludechoir)**



**[@includechoir](https://www.instagram.com/includechoir)**